SCOR Working Group Proposal Template

REVISED February 2025

SCOR approves new working groups each year at its annual meeting. The number of proposals funded each year depends on both the results of the proposal review process and the availability of funding. In recent years, 1-3 proposals have been funded in any given year. SCOR is an organization that promotes science that comes from the “bottom up” from the ocean science community and working groups are an important vehicle to bring attention to the important ocean science issues identified by the global community of ocean scientists.

**Proponents are required to use the template found on the following pages. Instructions and frequently asked questions for preparing a proposal can be found at** <https://scor-int.org/wp-content/uploads/2025/02/SCOR_Working_Group_Proposal_Instructions_FAQs.pdf>**.**

Proposals should be submitted to the SCOR Secretariat at [secretariat@scor-int.org](mailto:secretariat@scor-int.org). The deadline can be found on the SCOR website at <https://scor-int.org/work/groups/proposals/>.Proponents are encouraged tocontact SCOR for feedback on the proposal idea well in advance of final submission.

**SCOR Working Group Proposal Template**

**(max. 6000 words, excluding Appendix)**

# Title:

# Acronym:

# Summary/Abstract (max. 250 words)

# Scientific Background and Rationale (max. 1250 words)

# Terms of Reference (max. 250 words)

# Deliverables (state clearly what products the Working Group will generate. Should relate to the terms of reference. Max 250 words). A workshop is not a deliverable. Please note that SCOR prefers that publications be in open-access journals.

# Working plan (logical sequence of steps to fulfil terms of reference, with timeline. Max. 1000 words)

# Capacity Building (How will this Working Group build long-lasting capacity for practicing and understanding this area of marine science globally. Max 1500 words)

# Working Group composition (as table). Divide by Full Members (10 people) and Associate Members (max. 10 people), taking note of scientific discipline spread, geographical spread, gender balance, and participation by early-career scientists. Proponents may also include a short rationale for the composition and balance. (max. 500 words)

Full Members (no more than 10, please identify chair(s))

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Gender | Years since degree\* | Country and institution of affiliation(s) | Expertise relevant to proposal |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
| 7 |  |  |  |  |
| 8 |  |  |  |  |
| 9 |  |  |  |  |
| 10 |  |  |  |  |

\* Field only required for members identified as early career: 10 years or less post-degree, not counting time off for family leave.

Associate Member (no more than 10)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Gender | Years since degree\* | Country and institution of affiliation(s) | Expertise relevant to proposal |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
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| 10 |  |  |  |  |

\* Field only required for members identified as early career: 10 years or less post-degree, not counting time off for family leave.

# Working Group contributions (max. 500 words)

Detail for each Full Member (max. 2 sentences per member) why she/he is being proposed as a Full Member of the Working Group, what is her/his unique contribution?

# Relationship to other international programs and SCOR Working Groups (max. 500 words)

# Key References (max. 500 words, abbreviated formatting can be used)

**Appendix**

For each Full Member, indicate 5 key publications related to the proposal.