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To: Nominated Members of SCOR, Affiliated Organizations, Corresponding Organizations,
Interested International Organizations, Sponsors
cc: Chairs, SCOR Subsidiary Bodies, SCOR Executive Committee
From: Ed Urban, Executive Director

XXVIIth SCOR General Meeting

I am pleased to inform you that the XXVIIth SCOR General Meeting will take place at the Italian National Research Council (Consiglio Nazionale delle Ricerche) in Venice from Monday, 27 September through Thursday, 30 September 2004.

National Committees for Oceanic Research and other international organizations are invited to be represented at the General Meeting at their own expense. I will send a detailed agenda, logistical information, and a preliminary list of meeting participants around June 15. Please send me any items for inclusion in the agenda as soon as possible. Materials for the meeting briefing book are due by **July 16**. This will allow us to provide the briefing book to meeting participants several weeks before the meeting. We will post the meeting book on the SCOR Web site again this year, to make it available earlier and more widely.

The meeting will consider all proposals for new Working Groups that reach the SCOR Secretariat before **30 April 2004**. This will allow us to circulate the proposals for review and comments before the meeting. Please see the SCOR Web site (www.jhu.edu/scor/wkgroups.htm) for information about current working groups and the instructions for working group proposals (www.jhu.edu/scor/newWGs.pdf).

Please fill in and return the enclosed registration form for the General Meeting, from which we will compile the initial participants' list. We will not be block booking all the rooms in a single hotel this year, due to the small size of individual hotels and the range of prices available (see the meeting Web site for hotel information: <http://www.jhu.edu/scor/2004GeneralMeeting.htm>). I encourage you to make your reservations as soon as possible, as rooms are already being booked for September in Venice.

I look forward to seeing you in Venice!

Enclosures
Registration Form
Draft Agenda
Call for WG proposals