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To: Nominated Members of SCOR, Affiliated Organizations, Corresponding Organizations, Interested International Organizations, Sponsors, Chairs of SCOR Subsidiary Bodies, SCOR Executive Committee

From: Ed Urban, Executive Director

### **39<sup>th</sup> SCOR Executive Committee Meeting**

I am pleased to inform you that the 39<sup>th</sup> SCOR Executive Committee Meeting will take place in Beijing, China from Tuesday, 20 October through Thursday, 22 October 2009. The second GEOHAB Open Science Meeting on Harmful Algal Blooms and Eutrophication will also be held in Beijing, on 17-21 October 2009, so it will be possible to attend the first three days of GEOHAB meeting before the SCOR annual meeting. Details of the GEOHAB meeting are available at <http://www.geohab-osm-bj.ac.cn/>.

National Committees for Oceanic Research and other international organizations are invited to be represented at the Executive Committee Meeting at their own expense. I will send a detailed agenda, logistical information, and a preliminary list of meeting participants around the end of July. Please send me any items for inclusion in the agenda as soon as possible. Materials for the meeting briefing book are due by **1 August**. This will allow us to provide the briefing book to meeting participants approximately one month before the meeting. We will post the meeting book on the SCOR Web site again this year, to make it available early and widely.

The meeting will consider all proposals for new Working Groups that reach the SCOR Secretariat before **31 May** (see enclosed call for working group proposals). This will allow us to circulate the proposals for review and comments before the meeting.

Please register for the Executive Committee meeting by **31 May**. The registration form is available on the meeting Web site at <http://www.scor-int.org/2009EC/2009EC.htm>

I look forward to seeing you in Beijing!